

**Northeast District Asking Fund
Application for Continuing Education Assistance for Laity and Clergy**

Goal: To provide continuing education funds to laity and clergy within the Northeast District. This financial assistance may be granted for participation in programs which further the applicant's personal and/or professional development and assist them "to excel in the gifts that build up the church" (1 Corinthians 14:12).

Strategy: With the intent to "build up the church" the Northeast District Council on Ministries Executive Committee will administer the Continuing Education Funds of up to \$350.00 per year per approved lay applicant and \$250.00 per year per approved clergy applicant on a first come first serve basis as long as funds are available.

Guidelines: Fill out the application fully. Applicants are required to receive Ad Board/Council approval and recommendation for the specific continuing education opportunity and a signature from the Ad Board/Council Chairperson. Applicant must also sign this form.

Funds are not available for the following specific continuing education opportunities: programs eligible for the Grant/Scholarship Program of the Iowa Annual Conference Board of Ordained Ministry (specifically Seminary, Clinical Pastoral Education (CPE), Course of Study, or Local Pastors Licensing School); degree oriented continuing education; mission trips; and others programs not deemed by the Northeast District Council on Ministries Executive Committee to meet the goal of this Fund. For possible psychological assessment assistance contact the District Committee on Ministry.

Continuing educational opportunities that offer CEU's are acceptable, as are study tours.

Each applicant is encouraged to consider first their personal contribution to their continuing educational opportunity and then encouraged to request financial support from the local church. Clergy should exhaust their personal continuing education funds from the church charge first and then consider their personal contribution. Applicants are also encouraged to contact the Iowa Annual Conference for the possibility of continuing education financial assistance.

PART I Personal History

Last Name _____ First Name _____ Middle Initial _____ Age _____

Phone (Home) _____ (Work) _____

Street Address _____ City _____ State _____ Zip Code _____

_____ Laity _____ Clergy _____
Local Church Name and Address

PART II Continuing Education Opportunity for which assistance is requested.

Name of C.E. Program (**Enclose a copy of the C.E. brochure or other documentation**)

Location of C.E. Program _____

List the topics or subject areas and a brief description of the C.E. program.

This C.E. program will be helpful to me, my local church, and my district in the following ways:

This applicant has presented their request to their local church/charge Ad Board/Council and has received approval and a recommendation to attend said C.E. program because it will assist the applicant in excelling in the gifts that build up the church.

SIGNATURE OF AD BOARD/COUNCIL CHAIRPERSON _____

YOUR SIGNATURE _____

Part III Resources

ITEMIZE EXPENSES FOR C.E. PROGRAM

Room and board while at program	\$ _____
Tuition Expense	\$ _____
Travel	\$ _____
TOTAL COST	\$ _____

SOURCES OF FUNDING

Personal Funds	\$ _____
Local Church	\$ _____
Other	\$ _____
Conference	\$ _____
TOTAL AVAILABLE	\$ _____
TOTAL REQUESTED	\$ _____

Part IV Other Information

Date funds are needed _____ Date of this application _____

Please allow at least two (2) weeks for the processing of this request.

Please list other funds received for Continuing Education from the NE District during the past 12 months and for what programs:

(If you wish to provide any other information, please do so in the space below.)

PLEASE MAIL THIS APPLICATION TO: Northeast District Office UMC
Thunder Ridge Court
2302 W. 1st St., Suite 110
Cedar Falls, IA 50613

DO NOT USE THIS SPACE

Received by District Committee _____ Amount Approved _____ Not Approved _____

F.O.M. Signature _____ Date _____