

# Important Information on how to assemble a Health Kit



## Iowa guidelines



The purpose of putting this document together is because we have received **new & very important information** from Sager Brown regarding how we are packaging Health Kits, and want to share the details with everyone.

UMCOR is very meticulous about what is included in their kits. The reason for this is that each kit needs to be standardized so they can be shipped into any country without difficulty. If one kit in a shipment is not correct, the entire shipment can be delayed or even rejected. This is very expensive for UMCOR and our efforts are all in vain.

Iowa wants to expedite our kits in being certified when they reach Sager Brown. With the extreme weather we have experienced recently, we want to be one of the forerunners to get our kits standardized so they arrive where the need is greatest and in a timely fashion.

When sending kits in, please indicate what **District** your kits are being received from.

**One Great Hour of Sharing dollars and YOUR generosity make us all the best stewards possible of God's gifts to us!**

## Health Kits

Place these items inside a sealed one-gallon plastic bag.

1. 1 New unwashed hand towel (15" x 25" up to 17" x 27")  
*No kitchen towels will be accepted. Remove any cardboard tags.*
2. 1 New unwashed washcloth, remove any cardboard tags.
3. 1 New unisex comb (*large and sturdy, not pocket-sized or picks*) *See photo of acceptable comb in photo section remove cardboard packaging*
4. 1 metal nail file or fingernail clippers remove cardboard  
*(no emery boards, cuticle clippers or toenail clippers)*
5. 1 bath-size bar of soap (3 oz. and up)
6. 1 toothbrush (single brushes only in original wrapper,  
*No child-size brushes*)
7. 6 regular size adhesive plastic strip sterile bandages

***All Iowa Kits are required to include \$1.00 for toothpaste and \$2.00 for shipping costs (\$1.00 for Iowa shipping and \$1.00 for UMCOR shipping). Send money to the Conference via your church, attention Fund #222.***

*(NOTE: UMCOR Sager Brown is now purchasing toothpaste in bulk to be added to health kits before shipping to ensure that the product does not expire before they are sent. Please do not include toothpaste with your kit as it cannot be used. An entire shipment can be rejected for something as simple as one outdated tube of toothpaste, so UMCOR has taken over this piece of the health kit.)*

# Thou shalt not include...



We can't stress enough not to include money in with the kits!

Money for toothpaste and shipping needs to be sent from the church to the conference center, with the appropriate fund designation #222.

#### 4 Reasons why money should not be included with kits:

1. The time it takes for volunteers to remove the money.
2. Your church will not receive Rainbow Covenant credit
3. Iowa does not receive Rainbow Covenant credit
4. For the safety of the driver and UMCOR staff

# Thou shalt not include...



UMCOR has taken over the responsibility of including toothpaste in each kit. The reasoning behind this is that shipments can be rejected for as simple as one tube of expired toothpaste being included in a shipment, so they have asked for \$1.00 to cover the cost of toothpaste, fund #222. Submit money via your church and do not include in kits.



Acceptable  
toothbrush in  
packaging



Unacceptable  
Packaging,



Please Note: Toothbrushes with picks on the end of them are not accepted.

No Toenail clippers please!  
Only fingernail clippers are accepted.



Please remove all packaging from  
fingernail clippers.

Nail files ↓



← Approved

Not Approved →



We can't send  
this type of  
nail file or  
nail sticks



All towels must be new. Please do not wash towels or they will be rejected. Heavy weight towels are harder to pack due to their volume. UMCOR repackages 24 kits per box for shipping and heavy towels makes this harder to get the 24 count per box. Medium weight towels are preferred.

Please remove extra tags from all towels, along with any plastic hang tags.

Do not send kitchen towels or finger tip towels —they are not accepted.



Used washcloths are not accepted!  
All kit items must be new & never used!



Please remove tags from cloths

*New Information from Glen Druilhet, Director of Depot Operations at Sager Brown!*

**We can sew Hand Towels if we use the correct measurements and use NEW FABRIC!**



↑YES!

↑ 2 of 3 OK

↑NO

Of the combs shown above, only a few combs are accepted. Combs must be large size, and sturdy. Non specific male/female is the best choice. In many cases, the multi packs will only have one or two combs that can be sent in the kits. Once again, this is due to the kits are required to be standardized.

There has been much confusion on combs with handles. They are only accepted for use in the kit if they have large teeth and they are sturdy. Combs with handles are also somewhat harder to pack in the 24 standard box.

*(Please donate the remainder of multi-pack combs to your local shelter.)*



**These combs are all OK - all are nice & sturdy**



**Picks & pocket combs are not approved**



**These combs are too flexible**



Cardboard packaging needs to be removed from any item that goes into the kits. Most of the time, packaging is on the fingernail clippers and the combs.



**Regular size band aids only**

Please include 6 regular size band-aids only.

If you wish to donate more band-aids, please place them in a separate box marked "EXTRA ITEMS".

To continue to be mission minded, please donate other sizes of band aids to local shelters for their use.

If you have extra (approved items) kit supplies, UMCOR will gladly accept them. Please place extra supplies in a separate box and mark the box on the outside of the box "EXTRA SUPPLIES"

Please do not add any extra items to the health kits! Each kit is opened by a volunteer at UMCOR to include the toothpaste. It is very time consuming for volunteers to remove inappropriate items and extra items.

UMCOR is currently sending kits out as soon as they are received & checked, so your donations are quickly being put to use! If Iowa can certify their kits as UMCOR approved, it will expedite getting the kits to where the need is the greatest much faster!

**Please double check to make sure all items that are required have been included.**

A short video on how to package a health care kit is available online.

[Click here to view the video.](#)



For more information on Health Kits, contact Trish  
Burket by telephone at 712. 303.8343  
or by email at [jpdburket@yahoo.com](mailto:jpdburket@yahoo.com)

**Thank you for your generosity in  
helping others around the world!**

If our kits are meticulously put together, we help  
Sager Brown get the kits out faster, it creates less  
work for others and keeps expenses down.

Remember, all monies need to be sent to the Con-  
ference Office via your church remittance form.  
Designate Fund #222 to receive proper credit.

Do not include money with kits!

**God Bless You.**