



Annual Parsonage Inspection Form

This form is due in the District Office by November 1.

Complete one inspection form for each parsonage owned by the church/charge.

Please **DO NOT** include copies in your charge conference packets.

Church/Charge Name: _____

Parsonage Full Address: _____

Date of Inspection _____

Who lives in the parsonage:

- Senior/Lead Pastor
- Associate Pastor
- Tenant
- Other, please explain

Names of people present for inspection;

Please check one of the following as to the condition of the parsonage

- We found the parsonage to be in good condition and no improvements are needed.
- We found normal wear and are planning the improvements described below.
- We found damage beyond normal wear and are planning the improvements described below.

Planned improvements;

If damaged beyond normal wear was found, please check one of the following

- The S/PPRC and Trustees Chairs have met with the pastor and the issue was settled as stated;
- We request assistance in resolving the issue. Please contact your District Superintendent immediately

What improvements were made over the past year to address the issues identified?

HANDICAPPED ACCSSIBILITY

1. What improvements were made over the past year to make your parsonage fully accessible?

2. What are the plans for the upcoming year to make the parsonage fully accessible?

To Be Signed at time of inspection

S/PPRC Chairperson _____

Pastor or Tenant _____

Please return to your District Superintendent within one week of the inspection.

Please use the parsonage damage policy as a reference. It is located on pages 295-296 of the 2013 Iowa Annual Conference Journal or online at <http://www.iaumc.org/bishoplauriehall> and then click on this year's move packet.