

Iowa Annual Conference Licensing School Leadership, Polity & Administration Assignments 2019

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**All assignments are to be completed and written work emailed to:
lisa.larson@iaumc.org no later than May 1, 2019. Also bring hard copies to class with you.**

Required Texts-Tasks:

- *Administration in the Small Membership Church* by John H. Tyson (Nashville: Abingdon Press, 2007)
- *The Necessary Nine: Things Effective Pastors Do Differently* by Bob Farr & Kay Kotan (Nashville: Abingdon Press, 2016)
- *The Book of Discipline of The United Methodist Church* 2016
- *Belief Matters: United Methodism's Doctrinal Standards* (Nashville: Abingdon Press, 2001)
- Take the DISC profile online located here
<https://www.pdiprofile.com/PDI/login.asp?res=1&lid=1>

All written work must conform to the following style:

- 12 font, Times New Roman, Double-spaced, 1" margins.
- Top of the first page: Student's full name, Names of Instructors, Course Title, Assignment Title, Date of paper.
- **Every page** after shall have a header with student's name and page number on the top of each page.
- Use either Word or PDF formats for all documents. **All saved documents must have the student's name in the save file name.** Email the required documents (or any questions you may have about the requirements) to:

Lisa Steel

Director of Ministerial Services
Iowa Annual Conference of the United Methodist Church
2301 Rittenhouse St.
Des Moines, IA 50321
515-974-8939
Lisa.larson@iaumc.org

Licensing School Assignments:

1. Read the Tyson, Yrigoyen, & Farr books. Write a two-page, double-spaced paper for each book that answers the following questions:
 - a. In your own words briefly tell us what this book is about.
 - b. What are some key “take-a-ways?” In other words what did you learn and how will you apply it?
 - c. What is at least one question generated by the text you can bring to class?
2. Read Part IV and Part VI (Pages 93-103 and Pages 147-204) of the Book of Discipline.
 - a. What are three things you learned from this reading?
 - b. Write down three questions generated from your reading of the Discipline.

All assignments are due by May 1st 2019 to lisa.steel@iaumc.org (bring hard copies to class)

Evaluation:

1. Instructors will be looking for critical engagement with the texts. We want to be able to see that you have read, and thought critically about, the texts.
2. You will also be evaluated on your level of engagement and interaction in class.

Leadership, Polity and Administration In-Class Objectives:

1. Students will understand their leadership style and how it impacts other people.
2. Students will understand how churches are complex organizations and how different sized churches operate differently.
3. Students will develop a basic understanding of the polity of the UMC and how to lead a local congregation.
4. Students will gain awareness of pitfalls and mistakes to avoid.

Questions should be directed to jaye.johnson@iaumc.org or btritle@icfirstchurch.org