

REQUEST FOR CANDIDATE PSYCHOLOGICAL ASSESSMENT

The psychological assessment is one of the tools used by the District Committee on Ordained Ministry (dCOM) and the Conference Board of Ordained Ministry (BoOM) as these groups assist persons in the journey toward representative ministry in the United Methodist Church.

The psychological assessment requires two sessions at the Des Moines Pastoral Counseling Center. At the first session (about 3 to 4 hours) candidates fill out a series of psychological instruments and sign a form authorizing the release of their psychological profile to the dCOM or BoOM. At the second session (often less than an hour) a pastoral evaluation specialist gives feedback to the candidates about their psychological profile.

Candidates are asked to please follow these instructions carefully:

1. Obtain the authorization of your dCOM chair or BoOM team director (Form A, below). Discuss with your mentor the nature and purpose of the psychological evaluation before your first session with the pastoral evaluation specialist.

2. Call the Des Moines Pastoral Counseling Center and make an appointment for your first session:

Des Moines Pastoral Counseling Center

8553 Urbandale Avenue

Urbandale, IA 50322

Phone: 515-274-4006

This must be done at least 60 days prior to the date the report is needed by the dCOM or BOOM.

3. Bring this page, signed by your dCOM chair or BoOM interview team director to your first session. Sign Form B (below) to release the pastoral evaluation specialist's report to the Board of Ordained Ministry. Give a copy of Forms A and B to the pastoral evaluation specialist **AND** mail a copy to the BoOM treasurer, Andrea Kraushaar at revandreak@fumcfortdodge.org. Please fill out the evaluation on the second page and mail it to the Director of Ministerial Services.

4. At your first session, a feedback session will be scheduled.

PLEASE NOTE: Persons being psychologically assessed for the first time are responsible for 1/3 of the cost of their own psychological assessment (\$210 or more-please check with DMPCC for exact cost). **Your local church or sending organization is also responsible for 1/3 of the cost. Please bring your check and the check from your church or sponsoring organization with you to the first appointment. The Conference Board of Ordained Ministry will pay for the other 1/3 IF a copy of this signed form is mailed to the treasurer.** If this cost is a problem, please visit with your local church or your District Superintendent about possible financial assistance. With extreme financial hardship the BoOM will assist in further financial assistance. Please contact the Director of Ministerial Services if that assistance is needed. Mileage will not be reimbursed.

Forms A and B are to be kept by Des Moines Pastoral Counseling Center

Form A: AUTHORIZATION

To be filled out by the DCOM chair or BOOM interview team director.

This is to certify that _____ is in the Candidacy process, has been assigned a mentor, and is authorized to go through the psychological assessment procedure at the Des Moines Pastoral Counseling center.

DCom chair or BOOM team director: _____

Date: _____ District: _____

The released report is to be sent to the following psychological evaluation reader:

Name: _____ Address: _____

Form B: RELEASE OF INFORMATION

(To be filled out by candidate at first assessment session)

I hereby release the information from this psychological evaluation to the Board of Ordained Ministry and/or any District Committee of Ordained Ministry of the Iowa Annual Conference of the United Methodist Church.

Signed: _____ date: _____

Address: _____

ASSESSMENT EVALUATION

Mail this page to the Director of Ministerial Services: Lisa Steel, 2301 Rittenhouse St. Des Moines, IA 50321

Candidates are invited to assist the Board in evaluating its psychological assessment process by answering the questions below. This information does not become part of your file and will not be seen by the district Committee on Ordained Ministry nor the BOM interview team. Please indicate how strongly you agree or disagree with the following statements by circling a number from one to five. The number "1" would indicate strong disagreement. The number "5" would indicate strong agreement. Thank you for your help.

- The psychological tests were administered in a comfortable place with sufficient privacy. 1 2 3 4 5
- I was able to establish a good working relationship with the pastoral evaluation specialist. 1 2 3 4 5
- He/she appeared interested in me as a person. 1 2 3 4 5
- The pastoral evaluation specialist clearly identified issues related to my personal and professional growth. 1 2 3 4 5
- The process of psychological assessment helped me to develop a higher degree of self-understanding. 1 2 3 4 5
- The process of psychological assessment was helpful in clarifying my strengths and/or weaknesses for ministry in the United Methodist Church. 1 2 3 4 5
- Overall, I am satisfied with the process of psychological assessment. 1 2 3 4 5

I am applying for:

- certified candidacy
- probationary membership
- associate membership
- full membership
- other (please specify)

District: _____

Have you taken this or a similar battery of tests before? _____

Comments:

Name of Pastoral Evaluation Specialist: _____

Your name and address: _____
