

Application for Voluntary Leave of Absence

Voluntary Leave of Absence is available for provisional members, associate members, and members in full connection who for sufficient reason choose to temporarily take leave from their ministerial appointment. (§353)

Those with sufficient reason may request in writing a voluntary leave through the Board of Ordained Ministry, with a copy of the request sent to the Bishop & their District Superintendent. This leave is granted or renewed by vote of the clergy members in full connection at Annual Conference upon recommendation by the Board of Ordained Ministry.

The following guidelines are provided to help you in this process.
In addition, the Board of Ordained Ministry may request a personal interview.

Clergy person Name _____

1. What is the type of voluntary leave you are requesting? (Check one)

- a. Personal Leave _____
- b. Family Leave _____
- c. Transitional Leave _____

Please describe the circumstances that necessitate your requesting a change in your status or orders at this time. (Use extra paper if necessary.)

2. Are you requesting a change ad interim (immediately) or at the next session of Annual Conference?

3. Have there been any disruptions or problems in your current appointment preceding this request, and, if so, did your SPRC Chair or committee or equivalent meet with you? If you did meet, please describe the nature of the meeting and conversation.

No _____

Yes _____ (Explain on next page if the answer is yes.)

Explanation

4. In your opinion, what are the specific criteria or goals that you see need to be met before ending your voluntary leave?

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5. You will need to stay in contact with your District Superintendent and maintain a relationship with a local church.

6. Which church will be your Charge Conference? _____

Signature _____

Please submit to Conference Relations (conferencerelations@iaumc.org)
Bishop's Office (dkbrockmeyer@iaumc.org)
Director of Ministerial Services (lisa.larson@iaumc.org)