

## ***Tentative Schedule:***

### **April 10th, Saturday:**

Orientation Retreat 9:30 AM to 3:15 PM

### **Block #1 (Tuesday, 6-8 PM):**

Pastoral Care: April 13th, 20th, 27th

### **Block #2 (Thursday, 6-8 PM):**

Leadership/Polity: April 15th, 22nd, 29th

### **Block #3 (Tuesday, 6-8 PM):**

Discipleship/Evangelism:  
May 4th, 11th, 18th, 25th

### **Block #4 (Thursday, 6-8 PM):**

Preaching/ Worship:  
May 6th, 13th, 20th, 27th

**May 29th, Saturday:** Closing  
Retreat & Graduation 8:45 AM to 2 PM



## **Iowa Annual Conference of the United Methodist Church**

2301 Rittenhouse St  
Des Moines, IA 50321

### **Licensing School Registrar:**

**Lisa Steel**

515.974.8939

[lisa.larson@iaumc.org](mailto:lisa.larson@iaumc.org)

### **Dean: Rev. Jon Bailey**

515.537.4041

[pastorjon@prairieumc.org](mailto:pastorjon@prairieumc.org)

For registration and more detailed  
information visit our website:  
<https://www.iaumc.org/iowalicensingschool>  
(link for licensing school is on the left side)



**IOWA CONFERENCE**  
The United Methodist Church

### **The Licensing School in the Iowa Annual Conference, 2020**

**Who may attend?** Certified Candidates for licensed and ordained ministry who may be appointed to serve a local church (Book of Discipline 2016, paragraphs 310-319) are invited to attend licensing school.

**About the Local Pastor License:** Completion of Local Pastor Licensing School is required for licensing. The license itself is provided by the District Committee on Ordained Ministry (dCOM) of the district from which each candidate arises, that district superintendent, and the area Bishop. Licensing school, followed by Course of Study or seminary, is foundational for ministry as a pastor in the United Methodist Church. The license must be renewed annually by the dCOM and the district superintendent and is in effect only so long as a pastoral appointment is being served by the licensee.

**Cost of Licensing School:** The cost for the 2020 session is \$800 per student. This includes the cost of instructional time, but it does not cover your textbook costs. Financial assistance of \$600 is available to Iowa candidates from the Iowa Board of Ordained Ministry in the form of a tuition credit. Contact your conference, District Superintendent, mentor, District Committee on Ordained Ministry or your local church to inquire about financial assistance.

**Deposit:** \$100 (non-refundable) must be submitted with the registration form either online or by paper copy. The entire remaining balance of the cost must be paid by check Thursday, April 1<sup>st</sup> mailed to:

Director of Ministerial Services  
Iowa Annual Conference of the  
UMC 2301 Rittenhouse St.  
Des Moines, IA 50321

Please make checks payable to “The Iowa Annual Conference.” Most course assignments are posted online at the IAUMC website. After your completed registration and deposit are received, an email with final course assignments will be sent to you.

### **Where and When?**

This year we are excited to offer a virtual online format that allows for greater accessibility to our participants while still maintaining our high-quality learning experience. Licensing School begins on **Saturday, April 10<sup>th</sup>** with a *virtual opening*

*retreat.* This new virtual online format will offer an “evening school” atmosphere with two 2 hr sessions per week on Tuesdays and Thursdays from 6 to 8 PM; concluding on Saturday, May 29<sup>th</sup> with a closing retreat.

**Learning Structure:** The General Board of Higher Education and Ministry requires 80 hours of course work and classroom instruction for licensing. This body of work will be completed through both synchronous work (online virtual class time) and asynchronous work (pre-recorded lectures and digital curriculum materials and respond through email, discussion boards, etc.)

To be recommended for licensing, students must complete all prerequisites, asynchronous homework, and attend all synchronous classes over the eight weeks of licensing school.

**Prerequisite:** There are items which we ask you complete before the April 10<sup>th</sup> virtual orientation and retreat. **You are expected to email ALL completed prerequisites to the registrar NO LATER THAN MARCH 31.**

**French Language Translation:** We provide an integrated educational experience for certified candidates in the UMC for both English speaking and French speaking candidates. Our French-speaking instructor(s) also provide leadership for discussion of multi-cultural issues and cultural competence in our

churches. They are active pastors in the Iowa Annual Conference. We offer French language support in response to the need across the connection for licensed local pastors to serve our immigrant brothers and sisters.

The need is real, as 30% of all United Methodists worldwide speak French. All students will share in preparation for sacramental ministry as licensed local pastors in the United Methodist Church.

**Class Procedure, Context and Evaluation:** As you register for this school please understand that you are entering into a covenant to:

1. Attend all classes and group sessions. You must arrange coverage beforehand for congregational or work emergencies.
2. Complete the required readings and written assignments on time and completely.
3. During the School session, attend and participate in all class and group sessions.
4. Fully participate in studies for the license as local pastor which will focus on: public worship and preaching, pastoral aspects of ministry, organization of parish for nurture, mission, spiritual formation, Christian education and evangelism, United Methodist history and traditions.