Approximate Daily Schedule:
The first two days of school are devoted entirely to preaching and worship. On Sunday, you will attend worship at churches in the community with other students. The remaining days are more like this.

7:30  Chapel  
8:00  Breakfast  
8:45-10:15  Class one  
10:30-noon  Class two  
12:00-1:00  Lunch  
1:15-1:30  Midday prayer  
1:30-3:00  Class three  
3:15-4:45  Class four  
5:30  Dinner  
6:45  Worship (guest preacher)  
7:45  Q & A/Wrap up

Iowa Annual Conference of the United Methodist Church
2301 Rittenhouse St  
Des Moines, IA 50321

Licensing School Registrar:  
Lisa Steel  
515.974.8939  
lisa.larson@iaumc.org

Dean: Rev. Arnette Pint  
515.505.9494  
pastorarnette@msn.com

Who may attend? Certified Candidates for licensed and ordained ministry who may be appointed to serve a local church (Book of Discipline 2016, paragraphs 310-319) are invited to attend licensing school.

About the Local Pastor License:  
Completion of Local Pastor Licensing School is required for licensing. The license itself is provided by the District Committee on Ordained Ministry (dCOM) of the district from which each candidate arises, that district superintendent, and the area Bishop. Licensing school, followed by Course of Study or seminary, is foundational for ministry as a pastor in the United Methodist Church. The license must be renewed annually by the dCOM and the district superintendent and is in effect only so long as a pastoral appointment is being served by the licensee.

For registration and more detailed information visit our website:  
http://www.iaumc.org/boardofordainedministry  
(link for licensing school is on the left side)
Where and When? The school will be held at the Shalom Spirituality Center in Dubuque, Iowa. Licensing school begins on Tuesday, May 19, 2020, when registrants may check in and receive room assignments. Please arrive on campus between 10:00 a.m. and noon. Licensing school concludes on Tuesday, May 26, 2020 by 1:30 p.m. Students are assigned to single occupancy rooms unless you request a roommate or we run out of space. Bathroom space is shared. Meals are served each day, with the exception of lunches on Tuesday, May 19th & Tuesday, May 26th.

The school is a concentrated learning experience which includes your preaching class. Most days will begin at 7:30am and conclude around 9:00pm each evening.

Prerequisite: The Preaching course is taught in the first two days of School. If you have questions, please contact the registrar, Lisa Steel. The General Board of Higher Education and Ministry requires 80 hours of course work and classroom instruction for licensing. You are expected to email ALL completed homework assignments to the registrar NO LATER THAN MAY 1. Please bring copies of completed work with you.

Cost of Licensing School: The cost for the 2020 session is $800 per student. This includes your room, meals, and printed materials for class work. It does not cover your textbook costs. Contact your conference, District Superintendent, mentor, District Committee on Ordained Ministry or your local church to inquire about financial assistance.

Deposit: $100 (non-refundable) must be submitted with the registration form. The entire remaining balance of the cost must be paid by check or cash at sign-in on Tuesday, May 19th at Shalom Spirituality Center, Dubuque, Iowa. Please make checks payable to “The Iowa Annual Conference.” Most course assignments are posted online at the IAUMC website. After your completed registration and deposit are received, an email with final course assignments will be sent to you.

French Language Translation: We provide an integrated educational experience for certified candidates in the UMC for both English speaking and French speaking candidates. Our French-speaking instructor(s) also provide leadership for discussion of multi-cultural issues and cultural competence in our churches. They are active pastors in the Iowa Annual Conference. We offer French language support in response to the need across the connection for licensed local pastors to serve our immigrant brothers and sisters.

The need is real, as 30% of all United Methodists worldwide speak French. All students will share in preparation for sacramental ministry as licensed local pastors in the United Methodist Church.

Class Procedure, Context and Evaluation: As you register for this school please understand that you are entering into a covenant to:

1. Attend all classes and group sessions. You must arrange coverage beforehand for congregational or work emergencies.
2. Complete the required readings and written assignments on time and completely.
3. Bring the required reading books to the school with you, as well as writing utensils and paper. If you work best on a computer, you may bring one
4. During the School session, attend and participate in all class and group sessions. You will have time for daily worship, rest, reading and reflection. This intensive week of group and individual study prepares you to serve local congregations of The United Methodist Church, and provides a peer group experience of support and mutual encouragement.
6. Fully participate in studies for the license as local pastor which will focus on: public worship and preaching, pastoral aspects of ministry, organization of parish for nurture, mission, spiritual formation, Christian education and evangelism, United Methodist history and traditions.