

## Approximate Daily Schedule:

The first two days of school are devoted entirely to preaching and worship. On Sunday, you will attend worship at churches in the community with other students. The following days are more like this.

7:30	Chapel
8:00	Breakfast
8:45-10:15	Class one
10:30-noon	Class two
12:00-1:00	Lunch
1:15-1:30	Midday prayer
1:30-3:00	Class three
3:15-4:45	Class four
5:30	Dinner
6:45	Worship (guest preacher)
7:45	Q & A/Wrap up



## Iowa Annual Conference of the United Methodist Church

2301 Rittenhouse St  
Des Moines, IA 50321

### Licensing School Registrar:

**Lisa Steel**  
515.974.8939  
[lisa.larson@iaumc.org](mailto:lisa.larson@iaumc.org)

**Dean: Rev. Arnette Pint**  
515.505.9494  
[pastorarnette@msn.com](mailto:pastorarnette@msn.com)

For registration and more detailed  
information visit our website:  
<http://www.iaumc.org/boardofordainedministry>  
(link for licensing school is on the left side)



**IOWA CONFERENCE**  
The United Methodist Church

### The Licensing School in the Iowa Annual Conference, 2019

**Who may attend?** Certified Candidates for licensed and ordained ministry who may be appointed to serve a local church (Book of Discipline 2016, paragraphs 310-319) are invited to attend licensing school.

**About the Local Pastor License:** Completion of Local Pastor Licensing School is required for licensing. The license itself is provided by the District Committee on Ordained Ministry (dCoM) of the district from which each candidate arises, that district superintendent, and the area Bishop. Licensing school, followed by Course of Study or seminary, is foundational for ministry as a pastor in the United Methodist Church. The license must be renewed annually by the dCoM and the district superintendent and is in effect only so long as a pastoral appointment is being served by the licensee.

**Where and When?** The school will be held at the Shalom Spirituality Center in Dubuque, Iowa. Licensing school will begin on **Thursday, May 16, 2019**, when registrants may check in and receive room assignments. Please arrive on campus between 10:00 a.m. and noon. Licensing school will **conclude on Friday, May 24, 2019** by Noon. Students will be assigned to single occupancy rooms unless you request a roommate or we run out of space. Bathroom space is shared. Meals will be served each day, with the exception of lunch on Friday evening, May 24th.

The school is a concentrated learning experience which includes your preaching class. Most days will begin at 7:30am and conclude around 9:00pm each evening. To be recommended for licensing, students must complete all prerequisites, homework and the full 8 days of school.

**Prerequisite:** The Preaching course is taught in the first two days of School. If you have questions, (as this is a change from previous years) please contact the registrar, Lisa Steel. The General Board of Higher Education and Ministry requires 80 hours of course work and classroom instruction for licensing. **You are expected to email ALL completed homework assignments to the registrar NO LATER THAN MAY 1. Please bring copies of completed work with you.**

**Cost of Licensing School:** The cost for the 2019 session is \$750 per student. This includes your room, meals, and printed materials for class work. It does not cover your textbook costs. Financial assistance of \$500 is available to Iowa candidates from the Iowa Board of Ordained Ministry in the form of a tuition credit. Assistance may also be available from your District Committee on Ordained Ministry or your local church.

**Deposit:** \$100 (non-refundable) must be submitted with the registration form. The entire remaining balance of the cost must be paid by check or cash at sign-in on Thursday, May 16<sup>th</sup> at Shalom Spirituality Center, Dubuque, Iowa. Please make checks payable to "The Iowa Annual Conference." Most course assignments are posted online at the IAUMC website. After your completed registration and deposit are received, an email with final course assignments will be sent to you.

**French Language Translation:** We provide an integrated educational experience for certified candidates in the UMC for both English speaking and French speaking candidates. Our French-speaking instructor(s) also provide leadership for discussion of multi-cultural issues and cultural competence in our churches. They are active pastors in the Iowa Annual Conference. We offer French language support in response to the need across the connection for

licensed local pastors to serve our immigrant brothers and sisters.

The need is real, as 30% of all United Methodists worldwide speak French. All students will share in preparation for sacramental ministry as licensed local pastors in the United Methodist Church.

**Class Procedure, Context and Evaluation:** As you register for this school please understand that you are entering into a covenant to:

1. Attend all classes and group sessions. You must arrange coverage beforehand for congregational or work emergencies.
2. Complete the required readings and written assignments on time and completely.
3. Bring the required reading books to the school with you, as well as writing utensils and paper.
4. Attend and participate during the Licensing School in class and group sessions. You will have time for daily worship, rest, reading and reflection. This intensive week of group and individual study prepares you to serve local congregations of The United Methodist church!
6. Fully participate in studies for the license as local pastor which will focus on: public worship and preaching, pastoral aspects of ministry, organization of parish for nurture, mission, spiritual formation, Christian education and evangelism, United Methodist history and traditions.