

IOWA ANNUAL CONFERENCE BOARDS AND AGENCIES

Descriptions & Membership Guidelines

Iowa Conference Nominations Coordinating Committee

October 2016

Program Agencies & Advocacy Commissions

(membership determined by District & Agency nomination;
elected by Annual Conference)

D1 Conference Connectional Ministries Council

Function. The Connectional Ministries Council through its agencies, task forces, and task groups is a channel for the redeeming and creating process in our time. The Council is responsible, in relationship to, and cooperation with, other entities within the Annual Conference for carrying out the responsibilities identified in the *Book of Discipline*. Further functions of the Council are to:

- (1) Receive program recommendations from the local churches, the charge conferences, the district agencies, the annual conference agencies, and the Jurisdictional and General Councils on Ministries.
- (2) Plan and develop these recommendations into a coordinated program to be recommended to the Annual Conference for consideration, amendment, and adoption as the annual conference program.
- (3) Provide implementation for and administration of coordinated program as adopted by the Conference.
- (4) Evaluate programs of the Conference.

The general membership of the Conference Connectional Ministries Council shall include the chairpersons of each District Connectional Ministries Council... (See 2016 Iowa Conference Journal)

Regular Meeting Schedule: Saturdays, twice in the fall (Sept/Dec.) and again in the late winter (mid-February).

Current Chair: Paul Burrow, PO Box 237 Perry 50220-0237 515-465-4178 burrowpi@yahoo.com

D1(1) CCMC Program Review Standing Committee

Membership: One person selected from each district. Ex-officio members shall be:

- a). One representative from each of the following commissions:
 - i. COSROW (shall be a woman)
 - ii. Ministry With Persons With Disabilities (shall be a person with a disability)
 - iii. CORR (shall be an ethnic person)
- b). One representative from the Young Adult Council
- c). The Assistant to the Bishop for Administration
- d). The Assistant to the Bishop for Connectional Ministries
- e). Cabinet representative

Responsibilities: The committee shall be responsible for reviewing, evaluating, and coordinating all program plans (activities, calendar and budgets) developed and implemented under the direction of the Conference Connectional Ministries Council. The committee should strive to maximize the effectiveness of the conference program and to support district programming.

Expertise Desired:

Regular Meeting Schedule: 2-3 days in early Feb

Current Chair: Dave Peterson, 27131 Highway 78, Ollie, IA 52576-8657 Phone: 641-667-2502 petersond@gmail.com

D1(1) CCMC Planning and Research Standing Committee

Membership: Chairperson and six members selected for their expertise.

Tasks:

- 1). Assist research activities,
- 2). Conduct research for the church and its agencies,
- 3). Develop, organize and maintain an information base,
- 4). Assist the Conference Connectional Ministries Council and agencies of the conference in their planning processes,
- 5). Recommend research initiatives to the Conference Connectional Ministries Council, and

2016 projects:

- Pastoral turnover projection paper for the Bishop and Appointive Cabinet;
- Analysis of the UMC Vitality Index and designation of vital congregations;
- Worked with FOMs regarding HCI/SCI and its measures;
- Served in a consultative role with the Program Review Committee;
- Review current literature of interest
- Administer the MissionInsite demographic tool for the Conference.
- Train as necessary.

Expertise Desired: "Ideal to have a statistical/spreadsheet and/or research background (though not having that experience is not a barrier). We need persons who have interest in these matters and are familiar with how the Conference operates and who can think critically. We cover a broad range of concerns and issues and are never bored."

Regular Meeting Schedule: "set proposed meeting dates for the upcoming year in November. We set 5 meeting dates but rarely meet that number of times. We do feel it is important to meet just before Annual Conference and schedule a meeting right after it in case we are tasked with a project."

Current Chair: Dick Braley, 5963 Hickory Ct Johnston 50131 515-339-4743/515-727-8730 rbraley45@gmail.com

D2(1) Board of Camp, Conference & Retreat Ministries

(a) Responsibilities:

1. Establish a vision and a direction for the ministry, and monitor the progress to assure that the organization is carrying it out.
2. Be the link between the sites and annual conference agencies and local congregations, assuring that the agencies' and churches' needs and issues are understood by the Camp, Conference and Retreat Ministries leaders, and that the Camp, Conference and Retreat Ministries' needs and issues are understood by the churches and annual conference agencies.
3. Establish standards of quality for carrying out all aspects of the ministry with systems of accountability for assuring that the standards are maintained.
4. Set annual goals which are attainable and measurable, and establish a regular system of accountability and feedback to assure that the goals are met and new goals established.
5. Oversee the management of the sites, programs and personnel to assure fiscal responsibility, stewardship of property, quality of programming, fairness in staff relations, and practices which reduce the exposure of risk in the annual conference.

(b) Officers of the board and members of the executive committee shall be the chairperson, vice chair, and secretary. The officers may be selected from outside the board membership.

(c) The Board will have 4 lay, 4 clergy, 4 persons with special expertise, one youth and 3 officers. There shall be a goal of having membership which will represent each of the districts.

Attributes desired in Board membership:

The Board oversees the operations of 3 campsites with combined annual revenues of \$2.3 million. Their involvement is largely in the area of budgetary oversight, establishing long-term goals and plans, planning for the capital needs of the sites, and ensuring the ministry appropriately serves the needs of local churches and the Annual Conference.

Members of the Board bring varied skills and talents. Some that have been identified for emphasis for new members are:

- persons with experience in construction, building inspection, etc.
- a parent of a camper
- psychologist or nurse
- commercial real estate professional
- non-profit marketing professional
- Christian Educator
- Persons with financial expertise

Regular meeting schedule: One day meetings, 6 times per year – Held typically at the Conference Center, Des Moines on the 3rd Saturday of every odd month (i.e. January, March, May, etc).

Current Chair: Richard Bough 1100 North D St, Indianola 50125 515-961-3596 arbough2@gmail.com

D2(2) Board of Church and Society, with functions as outlined in *The Book of Discipline*

Membership shall include the officers, at least one person from each district, the Peace with Justice Coordinator, and one youth. The Mission Coordinator for Social Action for the Iowa Conference of the United Methodist Women shall be an ex-officio member. Persons may be recruited by board members who have special interest and knowledge for membership in quadrennial working committees.

Primary Task

To witness to Jesus Christ, calling communities of faith to share in active social justice ministries

Responsibilities of Board members:

- Serve on the Conference Board of Church and Society and serve as a liaison to the district and local churches within the district.
- Network with the District Connectional Ministries Council or other planning group within the district.
- Encouraged to form a district Church and Society ministry team and/or other working group.

Criteria for this position should be:

1. A commitment to doing God's justice in the world.
2. Active membership in a local United Methodist Church.
3. Desire to apply the Social Principles of the United Methodist Church to social issues in his or her community, district, conference, nation, and world.

Board members promote:

- awareness and advocacy responses on current issues of social concern
- participation in training events, legislative briefings, and advocacy events sponsored by the Iowa Annual Conference or General Board of Church and Society
- Peace with Justice Sunday, services and offerings
- Peace Scholarship essay contest

Regular meeting schedule: ?

Current Chair:

(1/1/16) Josh Steward, 4100 E Sheridan Ave, Des Moines 50317-3416 515-266-6404 ministerjosh@gmail.com

D2(3) Board of Discipleship with functions as outlined in *The Book of Discipline*

Officers of the board and members of the executive committee shall be the chairperson, vice chairperson/ financial secretary and secretary. The officers may be selected from outside the membership of the board.

Membership shall include one person from each of the districts, one youth, and five at-large members each of whom shall advocate on behalf of one of the following five areas of ministry:

- Education
- Evangelism
- Spiritual Formation
- Stewardship
- Worship

Primary Task

To assist the local church in the calling and nurturing disciples for Christ, through Wesley's Means of Grace: prayer, study of scripture, fasting, celebrating the Lord's Supper, Christian conferencing, and acts of mercy.

Expertise desired in Board/Agency membership:

Persons who have a passion for ministry in one or more of the five areas of the Board's responsibility.

Regular meeting schedule:

Minimum of two times a year, traditionally on a Saturday in October and April

Current Chair: Lindsey Drake, 401 NE Grant St, Ankeny 50021 515-313-6807 drake1004@gmail.com

D2(4) Board of Global Ministries with functions as outlined in *The Book of Discipline*

(b) Membership shall include one person from each district, the Conference Secretary of Global Ministries who will chair the Mission Education Committee, the Conference Volunteers in Mission Coordinator who will chair the Volunteers in Mission Standing Committee, the Conference Iowa -Nigeria Partnership coordinator who will chair the Iowa-Nigeria Partnership Standing Committee, The Conference Disaster Preparedness and Response Coordinator, who will chair the Disaster Preparedness and Response Standing Committee, the chairpersons of the three remaining standing committees, and one youth.

(c) The executive committee of the Conference Board of Global Ministries shall appoint a Conference Disaster Response chairperson.

(d) The Mission Coordinator for Education and Interpretation of the Iowa Conference United Methodist Women shall be an ex-officio member.

(e) The Board shall have the following standing committees:

- Parish Development
- Community & Institutional Ministries
- Mission Education
- Hispanic Ministries
- Volunteers in Mission
- Iowa-Nigeria Partnership
- Disaster Preparedness & Response
- Justice for Our Neighbors (JFON)

Primary Task: Helping each church grow in mission.

Expertise desired in Board membership: A genuine interest and enthusiasm for missions

Regular meeting schedule: Saturday in January, April, September

Current Chair: Mary Morris 1103 Joshua Ave. Creston 50801 641-782-2715 mjmorris_jm@hotmail.com

D2(4)a BOGM Standing Committee on Parish Development

Primary Task

The Parish Development Standing Committee resources local churches in the process of disciple making and “doing a new thing.” We resource by providing funds, sharing demographic information, and linking churches with other churches going through similar situations. We work with new churches and churches undergoing revitalization. We work closely with the Hispanic Committee in establishing new congregations. We have also cooperated with others to establish the “Women at the Well” congregation at the women’s prison in Mitchellville.

Expertise desired in Agency membership:

Members of the committee tend to be forward thinking in their approach to mission and ministry. The members tend to be aggressive and willing to take a risk to make disciples.

Regular meeting schedule:

Fridays, four times a year – September, October, January, and April.

Current Chair: Bruce Wittern, 201 N Market St, Oskaloosa 52577-2828 641-672-2564 centralumsp@mahaska.org

D2(4)b BOGM Standing Committee on Community & Institutional Ministries

Primary Task

- To work in partnership with United Methodist churches, institutions, agencies, and related ecumenical organizations serving in urban, rural, and suburban communities to make real the gospel of Jesus Christ.
- To assist congregations of all membership sizes by funding experimental and creative ministries.
- To enable, encourage, and support the missional out-reach of the Church in local communities through the development of new or existing community centers, health, education, and social welfare ministries.
- To provide grants that address particular needs of women, children, the poor, and older adults.
- To work cooperatively with agencies of the Church, other denominations, and both ecumenical and secular coalitions.

Community & Institutional Ministry funds are used for emerging ministries, connectional agencies, & health and welfare ministries, including parish nurse programs in the Iowa Conference.

Expertise desired in Agency membership:

An interest and experience in the mission of the church and a willingness to visit and evaluate projects in your district which are receiving funds or asking to receive funds.

Regular meeting schedule: Two Saturdays in the fall to make grant recommendations and prepare our Annual Conference reports. Summer as needed for site visits to grant requesting agencies.

Current Chair: Adam Stone, 2901 48th St Des Moines 50310 515-205-2262 adam@duiowa.com

D2(4)c BOGM Standing Committee on Mission Education

Membership

The membership of the standing committee consists of the District Mission Secretaries and others, including the Conference Volunteers in Mission Coordinator, Mission Personnel Committee Chairperson, Iowa Nigeria Standing Committee Chairperson, World Hunger Education Coordinator and Refugee/Immigration Coordinator. The Chair is the Conference Secretary of Global Ministries.

Primary Task

The primary task of the committee is promoting support of mission by the local churches of the Iowa Conference locally, conference wide, and world-wide. This includes the Advance Special projects of the General Board of Global Ministries, missionaries, and the Iowa Conference Advance Special Projects.

Preparation

Each District Mission Secretary must look for and attend educational opportunities including conferences and workshops as appropriate to promote and support the Iowa Conference and General Church ministries. Ongoing information about missionaries and projects is available from the General Board of Global Ministries, primarily from their website and weekly updates. An important resource is the printed Advance magazine. The primary resource for mission projects in Iowa is the on-line Rainbow Covenant book. This is also the basis for the Rainbow Covenant certificate program, along with a set of on line explanatory Notes.

Responsibilities

District Mission Secretaries are responsible for being in touch with the local churches of their district to provide assistance and information about missions. When the churches have current contact information, they can ask questions and have discussions about materials, projects, and their mission initiatives. The District Administrative Secretaries can help with dissemination of information. It is important for the District Mission Secretary to participate in the district structure as appropriate to strengthen the overall district mission emphasis. There is sometimes an opportunity to do workshops for local church mission chairs and others. There may be such an opportunity at a District Leadership Training event. The District Administrative Assistant can provide the contact information for the local church mission committee chairs.

The on-line Rainbow Covenant Notes at www.iaumc.org/rainbow can be helpful for workshops and other information dissemination opportunities. The major method of promotion of local, general, and conference mission is through encouragement of the use of the Rainbow Covenant program and ensuring that churches receive the appropriate certificate in recognition of their mission giving. The Rainbow Covenant report form is on-line at www.iaumc.org/rainbow and the person filling out the form may need assistance with obtaining or completion of the form. The completed reports are received and reviewed. The person who submitted the report is notified of the certificate to be received. Recommendations for appropriate changes for that report and/or future reports are made along with a reference to the on-line Rainbow Covenant Notes. The deadline for receiving reports is flexible depending on the reviewer's schedule and having the list of churches and appropriate certificates submitted to the District Administrative Secretary in adequate time for certificate preparation. Common practice is for the District Mission Secretary to be involved with handing out the certificates at the District Conference. The list of churches and certificates is also sent to the Conference Mission Secretary. A district sometimes has a volunteer that handles Rainbow Covenant reports, relieving the District Mission Secretary of this duty.

An important aspect of a mission program is support of GBGM missionaries. Missionaries with formal Iowa Conference ties, as listed in the Rainbow Covenant Book, itinerate in the conference periodically, and it is a responsibility of the District Mission Secretary to assist with itineration, making sure that Conference and GBGM policy is being followed. The basic system of GBGM missionary itineration in the Iowa Conference is based on the fact that the host church is responsible for meals and housing of the missionary. If the missionary is not driving, the churches also provide transportation from the previous church and/or to the next church. The usual means of housing is in family homes, giving the missionary a chance to know people better. It is also acceptable for a church to pay for motel rooms for missionaries, allowing them some time to themselves. Schedules are arranged in an efficient and geographically related manner to maximize their time and to cut expenses. Hotel stays at the request of a missionary when a home is available should be at the expense of the missionary. The host churches also try to line up meals and meetings to allow the missionaries to experience the greatest amount of good, Iowa United Methodist cooking as possible. Local churches' offerings received during missionary itineration should be sent to the Conference Treasurer, designated for Fund # 399 with the missionary's name. These offerings supplement the conference mission education fund to pay for the expenses of itinerating missionaries in Iowa. Money remaining after payment of missionary expenses will pass through to the missionaries advance special number. No money should be given directly to the missionary, as this only complicates their accounting procedures.

Current Conference Policy requires that most Conference Advance Special Projects Maintain at least two United Methodist members on its governing board, one of which is a member of the Conference Board of Global Ministries or one of its standing committees. The Mission Education Standing Committee is responsible for recruiting the required member if the project does not do so.

Regular Meeting Schedule

The Mission Education Standing Committee currently meets at the Conference Center from 10:00 a.m. to 3:00 p.m. the second Saturday in March and the second Saturday in October of each year.

Current Chair: [Audrey Young](mailto:pastorayoung@gmail.com), St Luke UM Church, 501 E 19th St N, Newton 50208-2526 (o) 641-792-5736
pastorayoung@gmail.com

BOGM – Hispanic/Latino Ministries Standing Committee

Primary Task

To oversee the Hispanic Ministries in the Iowa Annual Conference. This committee allows extended terms for missional reasons.

Expertise desired in Agency membership: Experience in Hispanic Ministries; ability to speak Spanish; interest in Hispanic Ministries.

Regular meeting schedule: Saturdays in January, April, and October (with some flexibility regarding weather and holidays); winter meetings held via conference call.

Current Chair: James Turner, PO Box 6, Dunlap 51529-0006 712-643-5612 James.Turner@iaumc.net

BOGM - Volunteers in Mission Standing Committee

Primary Task: To support, encourage, and assist those churches, districts and individuals engaged in mission work through hands on active service.

Expertise desired: Knowledge of volunteers in mission activity or willingness to learn about and participate in mission volunteering. Ability to convey information verbally and in writing.

Meeting schedule: A Saturday in April and August.

Member Expectations:

The District Volunteers in Mission Coordinator is a member of the District Council on Ministries and/or its Missions Committee and attends their meetings. The activities of the District Coordinator are budgeted and funded by the District Council on Ministries as for other members. The District Coordinator provides information and encouragement for local churches and members for their involvement in Volunteers in Mission projects in the following ways:

- Keep in close contact with local churches by telephone, Email and regular mail.
- Assist local churches planning VIM trips by providing project lists, manuals, forms and other information.
- Be available for speaking engagements.
- Recruit team leaders and members for District VIM Teams.
- Recruit volunteers to assist local churches with their construction, remodeling or repair projects.
- Be available to participate in the annual District Leadership Training event.
- Submit articles about VIM trips or activities for the district newsletter and conference VIM newsletter.
- Lead and/or participate in VIM trips as able.

As a member of the Conference Volunteers in Mission Committee the District Coordinator

- Attends Conference VIM committee meetings.
- Attends North Central Jurisdiction Roundups and training events as able.
- Assists with management of the database for the conference VIM newsletter mailing list.
- Assists with planning and coordinating Iowa Conference Roundups and training events.

Current Chair: Melisa Bracht-Wagner, 416 Jefferson St, Burlington 52601-5318 319-754-8421
melisa.brachtwagner@yahoo.com

VOLUNTEERS IN MISSION CONFERENCE COORDINATOR POSITION DESCRIPTION

The Book of Discipline states that the Coordinator will coordinate the volunteer-in-mission ministries of the annual conference in cooperation with the General Board of Global Ministries mission volunteers office and the jurisdictional volunteer-in-mission office.

a) The coordinator shall be **elected annually** and shall be a member of the annual conference Board of Global Ministries.

b) The coordinator will be responsible to:

1. match volunteers with mission opportunities;
2. be responsive to volunteers' desire to serve;
3. train and mobilize volunteers for mission volunteer service;
4. disseminate information on what is happening in the area of short-term volunteer-in-mission programs.

The Iowa Conference Volunteers in Mission Coordinator is a member of the Conference Mission Education Committee and the Conference Board of Global Ministries and attends their meetings as an active participant. The Coordinator is the Chair of the Conference Volunteers in Mission Standing Committee. This Committee has the role of functioning as a team to guide the direction of Iowa United Methodist Volunteers in Mission, planning events and serving in an advisory capacity to the Conference Coordinators.

The Conference Coordinator, in conjunction with the District Coordinators and other members of the Standing Committee, seeks to help local churches understand that those who participate in mission work trips are Volunteers in Mission. They provide information, encouragement and support for local church involvement in Volunteers in Mission projects in the following ways:

- Keep in close contact with local churches by telephone, email and regular mail.
- Assist local churches plan VIM trips by providing project lists, manuals, forms and other information.
- Be available for speaking engagements.
- Recruit team leaders and members for District VIM Teams.
- Recruit volunteers to assist local churches with their construction, remodeling or repair projects.
- Be available to participate in the annual District Leadership Training event.
- Submit articles about VIM trips or activities for the district newsletter and conference VIM newsletter.
- Lead and/or participate on VIM trips as able.

Specific responsibilities of the Iowa Conference Volunteers in Mission Coordinator include the following items:

- Chair Conference VIM committee meetings.
- Recommend District VIM Coordinators for election by the District.
- Recruit committee members for specialty coordination such as education, health care, newsletter and NOMADS.
- Prepare and submit the annual budget to CBGM.
- Manage annual budget to comply with the spending plan.
- Promote use of the national mission volunteers data base.
- Attend annual North Central Jurisdiction Roundups and training events.
- Attend annual NCJ Conference Coordinator meetings.
- Manage the database for the conference VIM newsletter mailing list.
- Manage publication of the Conference VIM newsletter.
- Lead the planning and coordination of Iowa Conference Roundups.
- Lead the planning and coordination of team leader training events.
- Provide annual statistical reports of mission volunteering activity to the NCJ.
- Keep a record of holders of training manuals for dissemination of updates.
- Arrange for a Volunteers in Mission display at Annual Conference.
- Interview and provide recommendations for individual volunteers to the Individual Volunteer Coordinators of the GBGM.
- Maintain contact with individual volunteers from the Iowa Conference.

The position of Conference Volunteers in Mission Coordinator lends itself to being filled by a couple due to the time required to do justice to the position. The same can be said of the position of the District Volunteers in Mission Coordinator position.

BOGM - Iowa-Nigeria Partnership Standing Committee (under revision)

BOGM - Disaster Preparedness & Response Standing Committee

Primary Task:

- To help individuals, churches, districts and the Iowa Annual Conference prepare individuals and churches for disasters
- To develop Spiritual Care Workers, Chainsaw teams, Shower trailer workers, and Early Response Teams, who will work with community leaders after disasters and will work with VIM members as communities transition into Recovery Operations
- To determine how we as United Methodists can work with other organizations to meet a community's needs

Expertise desired:

- The desire, the time, and the ability to help in preparedness or disasters and a willingness to take training
- Must be able to travel to give presentations in own district primarily and be able to attend meetings (by phone or on-site)
- Must have a computer to receive information.
- It is recommended by UMCOR that active clergy not be recruited to serve in this capacity.

Meeting schedule: as is needed by phone and at least 1-2 Saturday face-to-face meetings

Current Co-Chairs: John & Catie Newman, PO Box 154, Hornick 51026 712-874-3249/3247
johnstruckfarm@wiatel.net

BOGM – Iowa Justice for Our Neighbors (JFON) Committee

Primary Task

The Iowa Justice For Our Neighbors Standing Committee oversees the Iowa Justice For Our Neighbors program of free legal services for low-income immigrants in their immigration process. In five Iowa JFON Sites, Cedar Rapids, Columbus Junction, Des Moines, Ottumwa, and Storm Lake, local volunteers coordinate and staff monthly legal clinics for new clients. Two Iowa JFON attorneys supervise the clinics and provide legal assistance for the clients, continuing with the cases of those clients who can benefit from their services. One of the attorneys is a United Methodist Church and Community Worker. The Iowa JFON Office is located at 2718 University Avenue in Des Moines.

The Iowa JFON Standing Committee is responsible for raising the funds to sustain the program and for providing resources to aid our volunteers as they work to increase awareness and knowledge about immigration issues in their churches and communities. Members will keep their districts informed about current issues affecting immigrants in their communities. We offer to lead congregations and groups in faith-based conversations about "the strangers in our midst," and try to help people get to know who they are.

Expertise desired in Agency membership:

Members will have:

- A special interest in our immigrant and refugee neighbors.
- A commitment to sustaining the Iowa Annual Conference concern for the fair treatment of refugees and immigrants as expressed in IAC resolutions by continuing to provide critical legal services for them as they work their way through the complicated U.S. immigration system.
- The experience and ability to help their constituents understand that when newcomers to our country achieve a stable immigration status, they can more freely contribute the many gifts that they bring to their churches, schools, and communities.

Regular meeting schedule:

Quarterly, usually from 10:00 a.m. to 2:00 p.m. on a Saturday, at the Iowa JFON Office in Des Moines, or by conference call as needed.

Current Chair: Frank Camp, 3418 Riverside Dr NE Cedar Rapids 52411 319-378-0363(h) 319-899-3585(c)
fscamp77@msn.com

D2(5) Board of Higher Education and Campus Ministry - functions outlined in *The Book of Discipline Membership* - one person from each district and at least one youth and one young adult. Consultants may be the presidents of the Iowa United Methodist-related colleges or their designees, and a representative from each of the Wesley Foundations, which may be the director or a designee. Where community college ministries are viable, an advocate may be added to the board as a consultant.

Primary Task: To reaffirm and nurture the partnership between the Board and the colleges and Wesley Foundations in order to promote the development of leaders who proclaim the gospel and transform the world.

Expertise desired in Board membership:

- Keen interest in high school/college students attending a United Methodist College.
- Desire for the United Methodist Church to have a connection with higher education.
- Belief in value of United Methodist presence at state schools & Drake University via Wesley Foundations.

Expectations of membership:

1. Attend all meetings of BHECM, notifying the Chair in a timely fashion if unable to attend.
2. Communicate issues and decisions of the BHECM to the local district:
 - a. Play an active role in the District Council on Ministries
 - b. Introduce self to the District Superintendent, and encourage him/her to support BHECM activities
 - c. Share BHECM information with local pastors, youth leaders, lay leaders whenever possible
3. Share with BHECM issues and ideas gathered from district sources
4. Play an active role in gathering student data to share with Wesley Foundations and IAUMC colleges
 - a. Assist district and local personnel to recruit students for IAUMC colleges
 - b. Assist local church personnel to communicate names of UM youth attending IAUMC colleges & state schools with Wesley Foundations, so we may be in ministry as an outreach of local congregations
5. Assist in developing a method of disseminating information to district youth: campus events, youth ministry opportunities
6. Visit two campus ministry sites on your own or with a fellow board member during the year, while activities are in session. (The campus ministers will help to arrange this.)

Regular meeting schedule:

General pattern - Thursday in November, January & April; meetings will rotate among Conference Center in DM and the various campus sites.

Chair: Ryan Risdal, 632 Agg Ave Ames 50014 cell 515-338-0772 risdal07@gmail.com

D2(6) Board of Laity, with functions as outlined in *The Book of Discipline*

(a) Officers of the board and members of the Executive Committee shall be the Chairperson (Conference Lay Leader), Associate Conference Lay Leader, Secretary, Financial Secretary and Conference Director of Lay Speaking Ministries.... The Conference Lay Leader shall be elected quadrennially on nomination of the Board of Laity. A person who has served on the Board of Laity for the maximum eight years tenure allowed agency members may have an additional four years of tenure, if elected Conference Lay Leader.

(b) Membership shall include each District Lay Leader, one youth, and the officers.

(c) Ex-officio members shall be the Conference Scouting Coordinator, the presidents of Conference United Methodist Women and United Methodist Men, the Chairperson of the Conference Council on Youth Ministries, a United Methodist young adult, representative of Heifer Project International, representative of the School for Lay Ministry, representative of Thanksgiving Ingathering, and the Bishop or the Bishop's designees.

Primary Task

- To inspire and validate the ministry of the laity.
- To develop conference, district, and local leadership.
- To train, nurture, and enable laity to make disciples for Christ.

Regular meeting schedule: Saturday in fall & in winter/spring; Program planning years - overnight retreat in the fall

Conference Lay Leader: Margaret Borgen, 2504 Forest Dr, Des Moines 50312-5410 515-243-2400 borgen@dwx.com

D3 Board of Ordained Ministry, with functions as outlined in *The Book of Discipline*, 70 members

Membership shall include seventy persons nominated by the Bishop and elected by the Annual Conference for a term of four years. At least one-fifth of the board shall be lay persons, which may include diaconal ministers. Board membership shall include at least one ordained clergy person in retired relationship, at least one ordained clergy person in extension ministry, and two district superintendents who are to represent the Cabinet. Two associate members or local pastors who have completed the course of study shall be members of the board with voice but without vote. An elected board member may serve a maximum of three consecutive four-year terms.

Current Chair: Deborah Stowers, 309 N Main, Mt Pleasant 52641-1654 319-385-3342 pastordjs@fumcmpt.org

D4 Conference Council on Youth Ministry 27 members (currently inactive)

The Council on Youth Ministry (CCYM) has two primary functions:

1. to provide opportunities for youth to hear, identify, respond to, and live out God's call as strong Christian leaders.
2. to strengthen local and district youth ministries as they develop leaders and make disciples.

CCYM seeks to carry out these tasks in the following ways:

- CCYM has primary responsibility for the election of youth participants to the North Central Jurisdictional youth ministry events, CCYM executive membership, and as youth members to Annual Conference.
- CCYM sets the policy and criteria for education and promotion of the Youth Service Fund - the mission fund raised by youth for youth projects – as well as reviewing and awarding grants from YSF.
- CCYM plans, hosts and resources Youth Service Fund Day at Adventureland – a fall event for youth groups.
- CCYM, working with the Conference Youth Coordinator and Leadership Development Minister for Young Adult and Generational Ministry has general oversight with:
 - Youth Strike for Christ - a faith building experience for youth.
 - Providing local church resourcing, training and networking opportunities in the areas of youth ministry.

CCYM membership shall include one adult youth coordinator from each district, 16 youth under 18 years of age, the chair, chair-elect, and secretary. The district youth coordinators (for membership on the CCYM) and the sixteen youth members will be nominated by the Conference Nominations Coordinating Committee

The Conference Nominations Coordinating Committee shall provide a list of nominees for youth members of conference agencies.

The Conference Connectional Ministries Council, in consultation with the Conference Council on Youth Ministry, shall nominate quadrennially a Conference Coordinator of Youth Ministry to be elected by the Annual Conference.

Attributes for CCYM Membership:

- Ability/Willingness to serve at least a 2 year term
- Attendance at 3-4 meeting each year
- Participation in the Youth Mission Trip, Annual Conference, Youth Strike for Christ, and YSF Day at Adventureland
- Serve on sub-committees or work groups as needed
- Promote and support the work of CCYM in your district, local church and conference
- Passion for youth ministry and the inclusion of youth in the life of the church
- Willingness to grow and develop as a Christian leader

Regular meeting schedule:

Current Chair:

2016-17 Conference Youth Coordinator:

D6 Young Adult Council with functions as outlined in *The Book of Discipline (Par 650)*

Formation of this council is in process

According to the 2012 Discipline, P 650:

1. In each Annual Conference there shall be a **conference council on young-adult ministry** or other equivalent structure. Its purpose shall be to strengthen the young adult ministry in the local churches and districts of the annual conference. For administrative purposes, the council shall be related to the annual conference council on ministries or alternative structure.

2. *Membership* – The membership of the council shall be young adults (as defined by the annual conference). It is recommended there be one young adult elected by each district of the conference selected by the district council on ministries. There may also be members at large nominated by the conference nominating committee. It is strongly recommended that the membership of the council include racial and ethnic person, as well as persons of both genders to ensure inclusiveness. Those serving on the conference council on young adult ministry shall be members of The United Methodist Church. At least one-half of the members shall be laypersons who are professing members of The United Methodist Church. Members should represent the diversity of young adults in the general population, including college students, working persons, single, and married.

Primary Task:

Expertise desired:

Meeting schedule:

Current Chair:

D7 Christian Unity and Interreligious Concerns Commission with functions as outlined in *The Book of Discipline*

10 members

Membership shall be the chairperson and one person selected from each district, and one youth. The vice chairperson/financial secretary and secretary shall be selected from within the membership.

Ex Officio members shall be the Ecumenical Partner and the United Methodist Women representative to Church Women United.

Primary Task: To advocate, interpret, and work for the unity of the Christian church in every aspect of the life of the conference and its churches and to encourage dialogue and cooperation with persons of other living faiths.

Expertise desired in Agency membership:

People who are in an ecumenical shared ministry, that is, their church shares facilities or pastoral leadership with a church of another denomination, bring much to the Commission. People who are involved in a local, county, or area ecumenical group or ministry bring much to our Commission. People who work or are knowledgeable about persons of other living faiths are wonderful resources for our Commission. People who can and will work as a liaison between the Commission and the churches in their District are needed.

Regular meeting schedule:

Current Chair:

Julie Poore, 130 W Grant St, Osceola 50213-1623 (o) 641-342-2830 (h) 641-342-2830 yogapastorjulie@gmail.com

D8a. Religion and Race (CORR) with functions as outlined in *The Book of Discipline*

The officers of the commission and members of the executive committee shall be the chairperson, vice Chairperson/ financial secretary and secretary. The vice chairperson/financial secretary and secretary shall be selected from the general membership.

Membership shall include one person selected from each district, one youth, one young adult, and six ethnic fellowship group representatives each of whom will advocate on behalf of one of the following conference ethnic fellowships: Asian, African-American, Native American, Hispanic, Filipino, and Korean

Primary Task

- To prepare congregations for ethnic pastors
- To serve as a liaison so problems caused by ethnicity will be reduced
- To monitor, sensitize, and empower ethnic pastors

Expertise desired in Agency membership:

- Interest in commission
- Willingness to attend meetings
- Involved in district work
- Communication skills are a real plus

Regular meeting schedule: Quarterly - Saturdays in January, April & September

Current Chair: Dan Fernandez, 204 S Prairie St (mail), PO Box 117 Shell Rock 50670-0117
office 319-885-4554 home 515-729-3237 dgfernandez@yahoo.com

D8b Status and Role of Women (COSROW) with functions as outlined in *The Book of Discipline*

Membership shall include one person selected from each district, one youth, and six at large members. The vice chairperson/financial secretary and secretary shall be selected from the membership.

A representative appointed by and from the Conference United Methodist Women shall be an ex-officio member.

Co-chairpersons shall be elected from the at-large members.

Primary Task

COSROW is a monitoring and advocacy commission. We monitor the participation of women on all levels and all areas of the church and the wider society. We advocate for full participation of women and try to educate the church about those issues which hinder full participation of women. Some recent areas of focus include: clergy sexual abuse, domestic violence, women's participation in the legislative process of Annual Conference, and equitable salaries for women clergy.

Expertise desired in Agency membership: Interest in/concern about women's issues. We are particularly in need of men who are interested in these issues, as well as persons of color of either sex.

Regular meeting schedule: Saturdays in October, November, March & May; some meetings via conference call.

Current Co-Chairs: Nancy Hanaman, 1956 U Ave. Rippey 50235 515-436-7684 nhanaman@gmail.com
Lauren Wise Loonsfoot, 2108 W Bremer Ave, Waverly 50677 319-529-4291
laurenloonsfoot@gmail.com

C8c Ministry with Persons with Disabilities with functions as outlined in *The Book of Discipline*

Membership shall be the chairperson and one person selected from each of the districts. The vice-chairperson/financial secretary and secretary shall be selected from the membership. **At least one half of the members of this Commission shall be persons having disabilities.** Consultants shall be four advocates of persons with disabilities and a district superintendent or a Conference Council on Ministries staff member.

Primary Task

Emphasizing that persons with disabilities bring unique gifts to the life of the church, we seek wholeness in Christ's church through promoting the full inclusion and participation of all persons free from any barriers which limit full expression of faith.

Expertise desired in Agency membership:

1. Professional persons, lay or clergy, with knowledge, training, and/or experience in working with disabilities.
2. Persons who have disabilities or those who are or have been caregivers to a person with disabilities.
3. Persons with special interest or background in the field, lay or clergy.

Requests of members:

1. Be a part of Saturday morning conference calls once a month
2. Be able to participate in a workshop once a year
3. Be able to work with the disability audits (learn and answer questions for churches)
4. Be able to participate in District Building and Location Committee meetings on the district
5. Participate in district meetings.

Additional Information:

Each district representative is a member of the Conference Commission in Ministry with Persons with Disabilities and is also a voting and resource member of the Church Building and Location Committee of his/her district, advocating for accessibility.

The Commission advocates for both laity and clergy in issues involving accessibility of church buildings, parsonages, camps, and other places where church activities are held, and full accessibility to all worship services, educational offerings, fellowship, and other activities of our churches. This includes accessibility of facilities, auditory and visual accessibility to all activities, accommodations for people with mental disabilities in all programs, and attitudinal hospitality.

In carrying out this mandate, the commission chooses to be pro-active rather than re-active. To this end we are currently involved in the following activities: developing materials for conducting accessibility audits for each church building and parsonage to be done with the trustees of each charge assisted by the district representatives on the commission on a five-year rotating schedule; providing seed money through a grant program for churches undertaking accessibility projects; and providing awareness activities and materials, such as an information booth at Iowa Annual Conference sessions, articles in Connect and district newsletters and on the Conference website, and workshops on particular issues.

Responsibilities of District Representatives

- Conference: Member of Commission in Ministry with Persons with Disabilities
- District: Voting and resource member of Building and Location Committee
Assist local churches to conduct Accessibility Audits
- General: Advocate for Clergy and Laity on issues of accessibility

Regular meeting schedule: Conference phone calls fourth Saturday of each month at 8:30 a.m. (except May) & face to face during Annual Conference

Current Chair: Linda VonFumetti, Rockdale UM Church (mail) 1500 Old Mill Rd Dubuque 52003-8579
office 563-556-3056 home 563-513-2120 pastorlindav@gmail.com